

Position Available: Facilities Director

The Granby Public Schools provide a comprehensive educational program for 1,865 students in grades PK-12. Granby is an outstanding rural school district with a talented staff, enthusiastic student body, and a supportive community. Granby Public Schools is seeking a qualified individual for the full-time position of Facilities Director.

The responsibilities of the position include but are not exclusive to the following:

- Supervising and motivating all facilities staff
- Establishing and maintaining high standards for building and grounds maintenance and school cleanliness
- Evaluating and managing all maintenance costs. Evaluating and recommending all custodial and maintenance contracts. Scheduling outside contractors.
- Meeting state and local statutes and regulations regarding buildings, grounds, water supply and cleaning materials
- Preparing bid specifications relating to maintenance and operations of schools
- Directing all snow removal and sanding operations on school property.
- Developing and managing district wide operating capital budgets annually
- Administering the "Use of Buildings" program and rental of school district buildings to outside organizations.

The necessary qualifications for Facilities Director position are as follows:

- Minimum of five (5) years of supervisory experience in maintenance and/or plant operations
- Knowledge of building trades, construction and grounds management
- Knowledge of Federal and State statutes and regulations related to public schools.
- Strong interpersonal and communication skills and the ability to work supportively and collaboratively with administrators and subordinates.
- Ability to plan, organize and implement a multi-year maintenance program.
- Extensive knowledge of principles and practices of facilities maintenance, plant operations and repair.
- Experience in developing and implementing operating and capital budgets.
- Ability to exercise initiative, good judgment, and confidentiality in performing duties.
- Experience in preparing and executing Requests for Proposals

The position begins in March of 2018. The posting will remain open until the position is filled.

The salary range for this position is \$80,000 to \$90,000.

To apply for the Facilities Director position in the Granby Public Schools, please visit our website at www.granby.k12.ct.us. The link to the on-line application system is located under Human Resources on the Central Services tab of the Granby Public Schools home page.

Applicants are strongly encouraged to submit their full application electronically.

The Granby Board of Education is an equal employment opportunity employer and, except in the case of a bonafide occupational qualification or as otherwise permitted or required by law, does not discriminate on the basis of race, color, religion, age, sex, gender, gender identification or expression, marital status, sexual orientation, national origin, ancestry, disability, or genetic information. To contact the compliance coordinator please call Karen Walther at 860-844-5264