

GLASTONBURY PUBLIC SCHOOLS
Glastonbury, Connecticut

NOTICE OF VACANCY

POSITION: Custodial Foreman (Non-Contract)

Hours – 9:00 p.m. – 5:00 a.m.
12-Month Salaried Position with Benefits
Salary - \$63,750 (Pro-rated if start date is after July 1, 2018)

DUTIES: The Custodial Foreman is responsible for oversight of all custodial services, including the supervision of staff members and the allocations of supplies and resources. The position reports to the Director of Operations and Maintenance through the Supervisor of Maintenance and Custodial Services.

FUNCTIONS:

- Schedules, assigns, supervises and evaluates the custodians work group
- Prepares and administers custodial budget
- Trains and counsels employees
- Administers personnel rules and regulations
- Conducts regular inspections of building cleaning
- Carries paging device for calls to determine nature of and troubleshoot problems to building systems

REQUIRED EDUCATION, LICENSES, CERTIFICATIONS OR EXPERIENCES

- Two year technical degree or equivalent work experience, plus three year's experience in the management of multi-skilled staff
- Experience in standardized best practices for janitorial and maintenance programs
- Must have a valid Connecticut Class 2 driver's license

STARTING DATE: July 1, 2018

APPLICATIONS: Apply on-line at www.glastonburyus.org Job ID #1171

See Custodial Foreman Job Description posted on Glastonbury Public Schools' website for complete information on job requirements and qualifications.

EQUAL OPPORTUNITY EMPLOYER/M-F